

WHS POLICY OVERVIEW

WHS-POV-RC-2026-01

Work Health & Safety | Initial-Stage Overview | Prompt Assembler Output

Redstone Civil Pty Ltd | ABN 52 143 867 291 | ACN 143 867 291

10 June 2026

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Scope of this document: This is an initial-stage WHS Policy Overview — suitable for Tier 2 prequalification requirements, CQMS Raize basic safety compliance fields, and internal use as a starting point for building a complete WHS management system. It is not a full WHS Management System. See Section 7 — What to Build Next — for the recommended build sequence.

1. WHS Policy Statement

As the owner of Redstone Civil Pty Ltd, I am committed to providing a safe and healthy workplace for our team, our clients, and the communities we work in. We work across civil construction, earthmoving, drainage, and road maintenance — all high-risk environments — and safety must be part of how we operate every day.

We follow the requirements of the **Work Health and Safety Act 2011 (QLD)** and aim to build simple, practical systems that suit a small civil crew working across multiple sites. While our safety practices have been based on experience and common sense, we are now formalising our approach so we can meet the expectations of Tier 1 contractors and councils.

Everyone at Redstone Civil has a role in safety. We speak up early, fix hazards when we see them, and look after each other — especially in North Queensland conditions where heat, fatigue, and plant risks are real.

I will continue to improve our WHS processes, provide the resources needed, and make sure our team has the training and support to work safely.

Signed:	_____
Name:	Mark Redstone
Title:	Owner / Director — Redstone Civil Pty Ltd
Date:	___ / ___ / 2026
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4. Site Safety Basics — How We Work

- Pre-start meetings every morning covering hazards, weather, plant condition, and job sequencing.
- Mandatory PPE: long sleeves, long pants, steel caps, hard hat, safety glasses, gloves, and hearing protection as required.
- Daily plant safety checks completed before use — defects reported immediately and plant tagged out if unsafe.
- SWMS reviewed, signed, and followed for all high-risk construction work.
- Visitors and clients are inducted, signed in, and escorted in active work zones.
- UHF radios used for all plant movements and spotter communication.

5. Incident Reporting & Emergency Response

5.1 Incident Reporting

- All incidents, near misses, and hazards are reported to **Mark Redstone** as soon as possible — ideally immediately, but no later than end of shift.
- Reports are recorded using a simple incident form (paper or digital).
- Serious incidents are escalated to WorkSafe QLD when required under the WHS Act (e.g., death, serious injury, dangerous incident).

5.2 Emergency Response

- Stop work, make the area safe, and provide first aid if trained and safe to do so.
- Contact emergency services (**000**) for any life-threatening situation.
- Notify Mark Redstone immediately.
- Regulatory notification to WorkSafe QLD occurs when the incident meets the notifiable incident threshold.

Emergency Contacts

Emergency Services	000	Ambulance · Fire · Police
WorkSafe QLD	1300 362 128	Incident notification — 24 hrs
First Aid Officer	[Name — to be assigned]	Assign before site mobilisation
Site Supervisor	Mark Redstone	0421 553 872

6. Subcontractor Safety Management

Redstone Civil does not regularly use subcontractors. If subcontractors are engaged in future, the following requirements apply:

- Complete a site induction before starting work.
- Provide relevant licences, tickets, and SWMS for their tasks.
- Follow Redstone Civil's PPE requirements and site rules.
- Have plant inspected and confirmed compliant before entering the work area.
- Unsafe work will be stopped — subcontractors may be removed from site if they do not follow safety requirements.

7. Safety Officer

Mark Redstone, Owner / Director, is the primary person responsible for WHS at Redstone Civil Pty Ltd. He oversees hazard management, incident reporting, training, and compliance with WHS laws. All workers are required to report hazards and incidents directly to him.

8. Document Control

Version	1.0	Document Owner	Mark Redstone
Issue Date	10 June 2026	Next Review	September 2026 (quarterly)
Status	Initial issue	Review Cycle	Quarterly

9. What to Build Next

Based on WHS Status **A — Nothing formal**, the following WHS documents should be developed in priority order. Each closes a compliance gap that currently limits Tier 1 prequalification and CQMS Raize access.

1	Psychosocial Risk Register Required under QLD WHS Regulation 2011 (amended 2023). Must treat psychosocial hazards — including heat fatigue, remote work, and role overload — with the same risk management discipline as physical hazards. Use ISO 45003:2021 as guidance. Prompt 11 in the Prompt Assembler generates this document.
2	WHS Risk Register — Physical Hazards Comprehensive register covering plant interaction, excavation, traffic, heat, electrical, and environmental hazards. Provides the evidential backbone for SWMS and site safety plans.
3	Safe Work Method Statements (SWMS) — Priority Suite Five priority SWMS: (1) Mobile Plant Operation & Bulk Earthworks, (2) Deep Trenching & Drainage Installation, (3) Excavator Used as Crane (Lifting & Slinging), (4) Road Maintenance — Live Traffic Corridor, (5) Remote Site Operations & Isolation.

4

Emergency Management Plan
Site-specific emergency actions, contact trees, evacuation maps, and communication procedures. Required for CQMS Raize Tier 2 and above.

5

Plant & Equipment Maintenance Register
Daily pre-start check records, defect reporting log, and scheduled service intervals for all 8 plant items. Required for head contractor plant audits and insurance compliance.

Document Ref	WHS-POV-RC-2026-01	Tool	Prompt Assembler — PT[6] WHS Policy Overview (Tool 2)
Version	1.0 — Initial issue	AI Tool	Claude Sonnet 4.6
Review	Quarterly — next September 2026	Status	Approved for basic Tier 2 prequalification use

This document was generated using the Prompt Assembler (PT[6]) at consultancydd.com/tools/prompt-assembler/ and is an initial-stage overview — not a full WHS Management System. Redstone Civil Pty Ltd is a fictional practice company — all data is illustrative and for training purposes only.